



2016 Summer Curatorial Internship

THE MUSEUM

The National Museum of Toys and Miniatures educates, inspires, and delights adults and children through the museum's collection and preservation of toys and miniatures. The museum, located in Kansas City, contains the world's largest collection of fine-scale miniatures and one of the nation's largest antique toy collections on public display.

POSITION

Exhibition Development Intern

NUMBER OF POSITIONS

1

COMPENSATION

\$12 per hour

TIME COMMITMENT

Full time, 8 weeks (300 hours)
June 6-July 29, 2016

WEEKLY SCHEDULE

Monday-Friday, 9:00 am-5:00 pm, 30 minute unpaid lunch break

DUTIES/RESPONSIBILITIES

Intern will gain experience in museum research and exhibition development while working closely with the Museum Curator. The intern will primarily be responsible for developing a small photographic exhibition featuring a loaned collection of images. Images are of 19th century children and their toys. Tasks include all areas of exhibition development from selecting exhibit themes, layout & design, library and archival research, label writing, proofreading, and other exhibition related tasks. Physical installation and fabrication of exhibit mounts is not part of internship experience. Exhibition to open October 2016. Intern may also have the opportunity to assist Curator with the development of a second larger exhibition slated to open November 2016.

SUPERVISOR

Kristie Dobbins, Curator

QUALIFICATIONS

Preferred candidates for this position will be working toward a graduate degree in history, public history, museum studies, American studies or related field. Candidates should possess strong research, writing and organizational skills. Previous exhibition development experience a plus.

Resume, cover letter and a list of 3 references due by March 14, 2016.

Please send application materials to Kristie Dobbins, Curator, The National Museum of Toys and Miniatures, 5235 Oak Street, Kansas City, MO 64112 or dobbinsk@umkc.edu.