



2019 Summer Evaluation Internship

THE MUSEUM

The National Museum of Toys and Miniatures educates, inspires, and delights adults and children through the museum's collection and preservation of toys and miniatures. The museum, located in Kansas City, contains the world's largest collection of fine-scale miniatures and one of the nation's largest antique toy collections on public display.

POSITION

Evaluation Internship

NUMBER OF POSITIONS

1

COMPENSATION

\$1900 Stipend

TIME COMMITMENT

11 Weeks, Approximately 170 hours, beginning the week of May 27th

WEEKLY SCHEDULE

Supervisor will determine schedule, which is flexible but will require some weekend days.

DUTIES/RESPONSIBILITIES

The evaluation intern will develop an evaluation program to explore the strengths and weaknesses of the museum's summer programming as well as various interpretive efforts in the galleries. The intern will work with the Curator of Interpretation, as well as other senior staff members, to research, design, implement, analyze, and report findings from highly focused visitor observations, interviews, and questionnaires. The intern will work with education interns and volunteers to facilitate the evaluation program. The evaluation intern will gain valuable experience in visitor evaluation, visitor services, and museum work.

SUPERVISOR

Curator of Interpretation

QUALIFICATIONS

Candidates should be graduate students or undergraduates who have completed their junior year. Candidates must have strong interpersonal skills, public speaking experience, and demonstrated experience working with the public. Must be a self-starter with high standards, have excellent oral and written communication skills, record information accurately, and be proficient in Microsoft Word and Excel. **Experience in museum visitor evaluation, or quantitative and qualitative research methods is preferred.** Museum Studies, Education, Anthropology, Arts Administration, Social and Behavioral Sciences, or Marketing students are encouraged to apply.

Resume, cover letter, and a list of two references due by March 31, 2019.

Please send application materials to Laura Taylor, Curator of Interpretation, The National Museum of Toys and Miniatures, 5235 Oak Street, Kansas City, MO 64112 or taylorls@toyandminiaturemuseum.org.